



## MAINTENANCE REQUEST FORM

For any emergency, call your property manager or call our office at 306-665-2222

Name	Address
Phone	Email
Service Requested (Please be as descriptive as possible. For appliance problems, please include the make and model)	

Have you reported this problem before?

YES     NO

Does RE/MAX Saskatoon Property Management have permission to enter the unit and complete the service when no one is home? (If you choose 'no', a resident MUST be at home from 8:30 AM to 5:30 PM on the assigned service day)

YES     NO

You will be charged for the repair cost if:

- Damage/repair was caused by you (clogged toilet, misused appliances, etc.)
- Repair is your responsibility as per your lease agreement (Filter, light bulbs, etc.)
- You miss a scheduled appointment for the service to be completed
- You restrict or refuse access to the premises when requested

By submitting this form, you agree all the statements above.

Submission of this form by one resident implies the consent of all residents on the lease agreement.

Signature:

Date: